

Guidelines and Measures for Preventing the Spread of COVID-19

at the 2020 Annual General Meeting of Shareholders of Thanachart Capital Public Company Limited

The Company has taken into consideration the legal guidelines, as well as the notifications and orders of the state agencies concerned to prevent the spread of COVID-19 virus and to take care of all the participants and staff. Therefore, the Company would like to notify the practice guidelines as follows:

1. Asking for cooperation in appointing an independent director or a director of the Company to attend the meeting on your behalf, instead of attending the meeting in person

Fill out and sign Proxy Form B by following the instructions on the procedures of appointing proxy holders and in the supporting document of the Notice of the Meeting (please see pages 61 - 62) and then send the proxy form and relevant documents to the Company.

2. Screening and Registration for Shareholders/Proxy Holders Wishing to Attend the Meeting in Person

- 1) All shareholders/proxy holders must pass the temperature screening points, which will be at all entrances and exits of the hotel and must register to attend the meeting by scanning the QR Code of "Thaichana". Also, shareholders/proxy holders must clean hands with the provided alcohol gel. If the temperature is above 37.5 degrees Celsius or there are any respiratory symptoms such as coughing, sore throat, difficulty in breathing, fatigue, etc., that person will not be allowed to enter the meeting area.
- 2) The Company will arrange checkpoints, registration points, stands for checking documents and registration in a manner with space of 1 meter apart each other.
- 3) The Company will allow only the registered shareholders/proxy holders to participate in the shareholders' meeting. Those who accompany will not be allowed to enter the areas.

3. The Meeting

- 1) Shareholders attending the meeting in person can appoint a director of the Company to attend the meeting on your behalf, instead of attending the meeting in person to preserve your voting rights.
- 2) The Company will arrange seats for directors, executives, and shareholders. Each seat will be 1 meter apart. However, the Company reserves the right to attend the meeting as per the numbers of seat available.
- 3) The Company will abstain from using microphones for asking questions in the meeting room, instead the staff will provide a paper to write the question, the Company will answer specific questions about the agendas and issues that need resolution in order to finish the meeting quickly. Other questions will be collected, answered and disclosed on the Company's website as suitable.

4. Practice Guidelines for Shareholders/Proxy Holders Participating in the Shareholders' Meeting

- 1) Wear a face mask at all times within the meeting areas.
- 2) Frequently wash hands with alcohol gel, which the Company will make available at various points.
- 3) In case you have the symptoms or find anyone with suspicious symptoms, please inform the supporting staff.
- 4) Eating is not allowed in the meeting area.

5. Other Arrangements Made by the Company

- 1) The Company decided to abstain from giving foods and beverages. (Will be providing only small bottles of drinking water at various points)
- 2) The Company has also made other arrangements, such as using ozone to disinfect air, sanitizing the areas by using alcohol prior to the meeting, washing table and chair covers by using disinfectants and giving them heat treatment, cleaning carpets and high-touch surfaces in common areas. Importantly, all supporting staffs are also subject to the same screening procedures as those applicable to shareholders.
- 3) The Company will abstain from distributing hard copies of its 2019 Annual Report and supporting documentation on the date of the meeting to reduce the contact with other people.

In this connection, the above measures may be changed in compliance with the legal guidelines as well as the relevant government orders.